

## Organizational Excellence

Our continuous effort and commitment at the Bangladesh Association of Phoenix (BAP) are geared towards achieving outstanding results in all aspects of our involvement. Our commitment is to uphold fairness, respect, accountability, responsibility, and transparency.

### **Annual Financial Report:**

As part of the commitment to transparency and openness, BAP is committed to releasing its Annual Financial Reports. These reports offer a transparent and comprehensive overview of the expenditures related to events and shed light on the organization's overall financial health. This commitment to transparency is crucial for fostering trust within the community.

### **BAP Report Card:**

As part of the commitment to community engagement, BAP is committed to thoughtfully distribute a diverse array of programs to meet the interests and needs of our community members. Whether it's cultural events, educational workshops, charity programs, community service or sports activities, our focus has been to directly benefit and engage the community, with the goal of fostering a stronger sense of unity and shared experiences.

### **Online Database:**

A community database will contain accurate and up-to-date information on the demographic composition of the community. This is crucial for the community in planning and delivering services effectively. BAP is collecting the information through membership and census drives.

### **BAP Constitution Amendment and Application for 501(c)(3) Status:**

Our community evolves over time, and constitutional amendments provide a mechanism to adapt the fundamental law to changing circumstances, values, and expectations. This flexibility is crucial for ensuring the relevance and effectiveness of a constitution. BAP amended its constitution on April 29, 2023, and is currently in the process of filing for IRS 501(c)(3) status for tax purposes.

### **Community Census:**

A census helps in understanding the demographic composition of a community, including population size, age distribution. BAP is conducting a community population count because the community is expanding and needs a headcount to better serve the community at the county/city/state level. This data can be used for a variety of purposes, including but not limited

to higher education research by community students, and it can help BAP in requesting that the local elementary school teach Bangla.

**Policies:**

BAP has established advertising policies on the BAP website to guide and govern advertising practices. These policies outline principles for how advertising should be conducted on the BAP website.

Additionally, BAP has implemented a data protection policy with the aim of safeguarding the personal information of the community members. This information will be used solely by BAP and will not be shared with any third parties. It will be utilized exclusively for membership, census, and community-related communication purposes, with the consent of the individuals involved.

To supplement their activities, BAP has implemented an Operating Procedure for the current Board of Directors (BOD). The BOD is responsible for overseeing the implementation of the policies outlined in the Operating Procedure and is empowered to make necessary changes. It's important to note that the policies established in the Operating Procedure for BOD must not violate the constitution of BAP and the Articles of Incorporation.

**Storage Facility:**

BAP has secured a monthly rental for a storage facility, strategically utilized for managing space, organizing inventory, facilitating logistics, and addressing diverse storage needs. This decision contributes significantly to enhancing efficiency, maintaining organization, and ensuring the secure storage of items required for organizing events.